

# San Miguelito Mutual Water Company Minutes of the Board of Director's Meeting

9:00 A.M. Wednesday, May 17, 2017

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President John Delehant at 9:01 a.m.

Board Members Present: John Delehant, Tom Athey, Gerri Hall, Rick Koon, Rob Rossi  
 Absent: Ben Banks and Vic Montgomery  
 Staff Members Present: Michelle Edson, Accounting & Administrative Manager  
 Consultants Present: Legal Counsel Tim Carmel  
 Guests: Indian Hill Resident Martin Suits

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES

a. April 19, 2017 - Motion to approve as written made by Rob Rossi seconded by Gerri Hall. Motion passed 5 – 0.

IV. DISCUSSION AND CONSIDERATION TO APPROVE THE 2016 FINANCIAL STATEMENT – Motion to Approve the 2016 Financial Statement as presented by Tom Athey seconded by John Delehant. Motion passed 5 - 0

V. DISCUSSION AND CONSIDERATION TO CAST A VOTE OR ASSIGN THE PROXY FOR THE CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES ANNUAL MEETING – Motion to assign proxy to JPRMA Director Jim Byerrum by Rick Koon seconded by John Delehant. Motion passed 5 – 0.

VI. DISCUSSION AND CONSIDERATION TO RENEW THE LINE OF CREDIT WITH WELLS FARGO – Motion by Tom Athey to renew the \$350,000. line of credit seconded by John Delehant. Motion passed 5 – 0.

VII. GENERAL MANAGERS REPORT

- Administration

- Staff worked with WSC to apply for Prop 1 grant funding through the RWMG. Two projects were applied for one for the regional sewer and the other for the repair and maintenance of the weir.
- Interim water sampling has shown a reduction of THM's to below 50% of the MCL.
- We have hired a part-time Office/Operations Assistant and a full-time Operator 1, both will start on May 22.
- Staff attended the Quarterly State Water subcontractors meeting.

- Operations

- Staff continued to be busy with adjusting the system to chloramines. We are using 100% State Water and will begin mixing the wells back in.

- Capital Projects

- Staff is getting costs for the installation of a back-up generator at the office as part of our SCADA system
- SMS temporary contract signed

VIII. FINANCIAL STATEMENT

The Board Management Report for April 2017 was presented by Financial Officer Tom Athey and General Manager Rick Koon with the following highlights:

Cash and Reserve Funds as of April 30th, 2017, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$108,658	\$355,098	\$237,849	\$2,340,495

IX. BOARD MEMBER COMMENT – Tom Athey requested the we add the Repair and Maintenance of the Weir and The Pismo Well Formation Potholing to the Capital Projects portion of the BOD report.

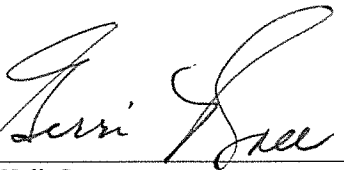
X. UPCOMING BOARD MEETING AND AGENDA ITEMS

- a. June 21, 2017 – Election of Officers & Staff Performance Reviews
- b. July 19, 2017 – Mid Year Budget Review

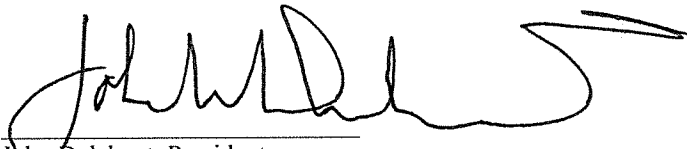
XI. ADJOURNMENT – Meeting was adjourned at 9:42 a.m.

Proceeding reported by:  
Michelle Edson, Accounting & Administrative Manager

Respectfully Submitted,

  
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Gerri Hall, Secretary

Approved:

  
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John Delehant, President