

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, April 19, 2024

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board Vice President Michael Nordstrom at 9:01 a.m.

Board Members Present: Michael Nordstrom, Marvin St Pierre, Rob Rossi, Paul O'Malley, Robert Campbell, Bob Pusanik, and Larry Bittner

Board Member Absent: None

Staff Members Present: Dwayne Chisam, Michelle Koon

Consultants Present: None

Guests: Rossi Enterprises: Steve Rossi

II. PUBLIC/SHAREHOLDER COMMENT – none

III. REVIEW and APPROVAL OF MINUTES –

- a. March 15, 2024, Regular Meeting Minutes - Motion to approve made by Marvin St Pierre seconded by Paul O'Malley. Motion passed 7/0.

IV. REVIEW AND APPROVE THE 2023 DRAFT FINANCIAL STATEMENT – Not available for review

V. DISCUSSION AND CONSIDERATION TO APPROVE THE ANNUAL SHAREHOLDER MEETING NOTIFICATION PACKET - After a brief discussion the Board approved the mail out package change to the time of the meeting.

VI. GENERAL MANAGER'S REPORT –

GM Report with the following highlights:

- Administration

- EAR Annual Reporting Submitted
- Sycamore Agreement Renewal
- Liability & Workers Compensation Insurance renewed and payments made

- Operations

Water

- Water Sampling taken March 12, 2024, for water quality compliance
- A new sample site was added to Indian Hill
- Operators have started flushing all dead-end lines in the system
- Operators have completed a GPS marking of all valves in the system
- Below are weekly hardness test results for February:

Test date	WTP (delivered)
March 1st	745 Well Water Only
March 15th	571 State Water Only
March 29th	745 State Water Only

Wastewater

- Wastewater Sampling taken on March 13, 2024.
- The WWTP area has been treated with round up to minimize weed abatement this spring
- Pump #2 at lift station #3 was repacked, belt replaced, and serviced
- Derek built a custom lockable cover to secure the pump switches that were previously accessible to unauthorized people.
- The 2023 annual wastewater reporting is finished, no citations or violations

Capital

- Quotes for a new steel building at the WTP are being received and we will be starting that project soon.

Water

- All meters are ordered, and the project will start in the beginning of May

Wastewater

- The manhole rehab project in Indian Hill is under way, a total of 18 manholes will be completed this year and

we plan to finish the project next year by completing the last 13 manholes.

VII. FINANCIAL STATEMENT

The Board Management Report for March 31, 2024, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of March 31, 2024, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$62,765	\$360,818	\$127,625	5,544,089

VIII. PRODUCTION REPORT – The water mix for the year is 79% Sate Water 21% Well Water.

IX. BOARD MEMBER COMMENT – None

Adjourned to executive session 10:00am


X. EXECUTIVE SESSION – No reportable action

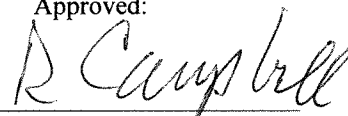
Closed Executive Session 10:29am

XI. ADJOURNED – 10:30am

Proceeding reported by:
Michelle Koon, Accounting & Administrative Manager

Respectfully Submitted,


Michael Nordstrom, President

Approved:

Robert Campbell, Secretary