

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, February 21, 2025

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Bob Pusanik, Larry Bittner, Rob Rossi, and Robert Campbell, Marvin St Pierre, Paul O'Malley

Board Members Absent: None

Staff Members Present: Dwayne Chisam, Ryan Smith, Anel Perez

Consultants Present: None

Guests: None

II. PUBLIC/SHAREHOLDER COMMENT – None

III. REVIEW and APPROVAL OF MINUTES –

- a. January 31, 2025, Regular Meeting Minutes - Motion to approve made by Paul O'Malley, seconded by Larry Bittner. Motion passed 6/0. Marvin St Pierre - abstained.

IV. GENERAL MANAGER'S REPORT –

January 2025

Administration

- Board Meeting Preparation
- Training
- Year End & New Year Preparations
- Water Drought & Conservation Annual Reporting
- Luis is Preparing to take his TI Certification in March
- We have a Utility I position open and have to fill this position by the end of March

Operations Report

By Assistant General Manager, Ryan Smith

Water

- Water Sampling taken on January 14, 2025, for water quality compliance
- The Operations and Maintenance team are preparing to move to the new WTP shop. They have been cleaning, organizing, installing shelves, benches to centralize all parts and fitting into one building. When we complete the WTP building all other water and wastewater facilities will be cleaned up.
- Below are weekly hardness test results for January:

Test date	WTP (delivered)
January 2 nd	592 State Water/Well mix
January 15 th	366 State Water only
January 29 th	372 State Water only add monthly hardness and monthly production graph

Wastewater

- Wastewater samples for annual compliance came back with two violations. The State mandate for total dissolved solids (TDS) is 500 mg/L, our results averaged 920 mg/L. This is from the ground water test wells and has to do with the minerals and soil composition in the area. The State mandate for biological oxygen demand (BOD) is 45 mg/L, our effluent results was 57 mg/L. In March we will be adding aeration to the lower ponds to help lower the BOD numbers.

Capital Projects

Water

- New Building at the WTP is completed pictures

Wastewater

- Derek poured a concrete wall and stairs to give better access to the generator in the rainy months. Contractor cost was about \$3200.00 Derek our operator was able to complete the project for \$400.00 cost of materials.

Professional Services Contract

- Marre Weir
 - New grant identified to complete redesign
 - Contract revision with Creek Lands
- Wastewater Treatment Plant Alternative

V. FINANCIAL STATEMENT

The Board Management Report for January 31, 2025, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of January 31, 2025, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$77,366	\$325,318	\$145,626	\$6,029,550

VI. PRODUCTION REPORT – The water mix for the year is 89% State Water 11% Well Water.

VII. BOARD MEMBER COMMENT – None

Adjourned to executive session 10:17 am

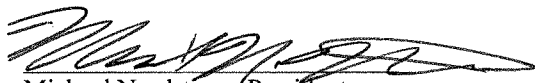
VIII. EXECUTIVE SESSION – No reportable action

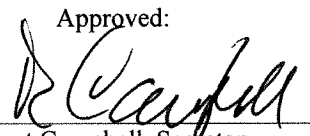
Closed Executive Session 10:56 am

IX. ADJOURNED – 10:57 am

Proceeding reported by:
Anel Perez, Administrative Services Manager

Respectfully Submitted,


Michael Nordstrom, President

Approved:

Robert Campbell, Secretary