

San Miguelito Mutual Water Company
Minutes of the Regular Board of Director's Meeting

9:00 A.M. Friday, October 18, 2024

I. CALL TO ORDER AND ROLL CALL

Meeting called to order by Board Vice President Michael Nordstrom at 9:00 a.m.

Board Members Present: Michael Nordstrom, Bob Pusanik, Larry Bittner, Rob Rossi, and Robert Campbell (left meeting at 9:30am)

Board Members Absent: Marvin St Pierre, Paul O'Malley

Staff Members Present: Dwayne Chisam, Michelle Koon, Cortney Savage

Consultants Present: None

Guests: Geraldine Hall, Pelican Point resident, and Heather Freed with Water Systems Consulting

II. PUBLIC/SHAREHOLDER COMMENT – none

III. REVIEW and APPROVAL OF MINUTES –

- a. September 20, 2024, Regular Meeting Minutes - Motion to approve made by Bob Pusanik, seconded by Larry Bittner. Motion passed 5/0. Marvin St Pierre and Paul O'Malley, absent.

IV. WASTEWATER ALTERNATIVES STUDY UPDATE – Heather Freed, Project Manager with Water Systems Consulting (WSC), presented a brief project overview presentation which highlighted their 6-month timeline schedule and a completion date of mid-April. The regional stakeholder workshop meeting is scheduled for mid-December and in January 2025, they will present the preliminary draft recommendations for the wastewater alternatives.

V. DISCUSSION AND CONSIDERATION OF THE 2025 DRAFT BUDGET – Dwayne Chisam gave a power point presentation of Staff's work on the 2025 budget. Intent was not to vote approval but to provide the information and allow time to process. The 2025 budget will be revisited for approval in the November 15, 2025, meeting.

VI. GENERAL MANAGER'S REPORT –

September 2024

Administration

- Board Meeting Preparation
- Training
- EPA Service Line Inventory Completed
- All operators are progressing well towards certification

Operations Report

Water

- Water Sampling taken on September 10, 2024, for water quality compliance
- Recent Lab company change to improve consistency and accuracy of testing. Anticipated cost savings along with courier convenience
- New generator meter installed at Kingfisher
- State Water annual shutdown late October to mid-November, we will be on all well water
- Well 5a had coliform detected. We treated and resubmitted sample, well passed within state limits
- Below are weekly hardness test results for September:

Test date	WTP (delivered)
September 2 nd	479 Well/State
September 16 th	501 Well/State
September 30 th	450 Well/State

Wastewater

- Hydro-dyne cleaning and inspection at lift station 3
- Wastewater treatment plant winter preparation and week mitigation
- Wastewater samples for Annual upcoming in October

Capital Projects

Water

- 129 new meters were installed this year, 20 more to go
- Booster station electrical installed at WTP

Wastewater

- Perk Pond Rehab should be completed in November

Professional Services Contract

- Marre Weir
 - New grant identified to complete redesign
- Wastewater Treatment Plant Alternative
 - Agreement for consulting services with WSC has been fully executed

VII. FINANCIAL STATEMENT

The Board Management Report for September 30, 2024, was presented by General Manager, Dwayne Chisam with the following highlights:

Cash and Reserve Funds as of September 30, 2024, are:

Operating Cash	Operational Contingency Reserves	State Water Reserves	Capital Reserves
\$29,349	\$369,792	\$91,950	\$5,847,918

VIII. PRODUCTION REPORT – The water mix for the year is 43% State Water 57% Well Water.

IX. BOARD MEMBER COMMENT – None

Adjourned to executive session 9:54 am

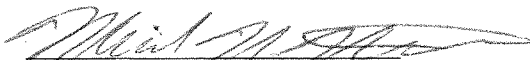
X. EXECUTIVE SESSION – No reportable action

Closed Executive Session 10:19 am

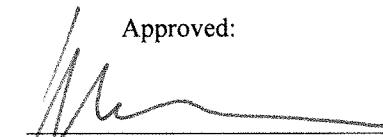
XI. ADJOURNED – 10:19 am

Proceeding reported by:
Cortney Savage, Administrative Services Manager

Respectfully Submitted,


Michael Nordstrom, President

Approved:


Rob Rossi, Director